



**TOWN OF MIDDLEBURG
SUBDIVISION APPLICATION**

10 West Marshall Street, P.O. Box 187
Middleburg, VA 20118
(540) 687-5152 FAX (540) 687-3804



Application # SD _____

Application: Concept Plan Preliminary Plat Final Plat Modification Extension Exception

Subdivision Name: _____

Site Address: _____ Parcel #: _____

Within Middleburg corporate limits Within 1-mile radius of town limits

Applicant: _____ Phone: _____ FAX: _____

Mailing Address: _____

Owner: _____ Phone: _____ FAX: _____

Mailing Address: _____

Size of Parcel: _____ Existing Zoning: _____ Historic Dist.? _____

Conditions Applicable to Property (Attach Copy): Special Use Permit # _____

Proffers - ZMAP #: _____

Proposed Use: _____ Proposed # Lots: _____

Access to Site: Public St.: _____ VDOT entry permit: Yes (Attach)

Private St.: _____ Public access easement: Yes (Attach)

Utilities: This project will require (check all that apply):

Water tap(s) (#:____) Sewer tap(s) (#:____) Private well(s) Drainfield(s)

Extension of public water system Extension of public sewer system

For Exceptions: Approved SD#: _____ Justification for Proposed Exception: _____

For Modifications or Extensions: Approved SD#: _____ Summary of Modifications or Length of

Extension Requested: _____

Status of Project Bonding: _____

Date: _____

Applicant's Signature

Date: _____

Owner's Signature

OFFICE USE ONLY

Complete Application Received: _____ Fee Amount: _____ Date Paid: _____

Approvals: Health Dept: _____ VDOT: _____ Council: Utilities: _____ Bond: _____

Planning Commission /Council Action: Date: _____ Approval Conditional Approval Denial

Conditions of Approval: _____

Reasons for Denial: _____

SUBDIVISION APPLICATION FORM CERTIFICATION

I hereby acknowledge that failure to record the approved plat within 6 months of the date of approval will make the plat null and void. Furthermore, monuments, as required by the Middleburg Subdivision and Site Plan Ordinance shall be set prior to release of performance guarantee(s) or, in the case where performance guarantee(s) are not established, prior to recordation of the plat.

Property Owner

Date